

SCHEDULE 3

FORM ECSRC - MC

Disclosure of Material Information

Date of Report 9th SEPTEMBER 2016

THE BANK OF NEVIS LIMITED

(Exact name of reporting issuer as specified in its charter)

Territory and date of Incorporation CHARLESTOWN, NEVIS; 29th AUGUST 2016

Issuer Registration Number: BON290885KN

MAIN STREET, CHARLESTOWN, NEVIS

(Address of principal office)

Reporting issuer's:

Telephone number (including area code): 1-869-469-5564

Fax number: 1-869-469-5798

Email address: INFO@THEBANKOFNEVIS.COM

(Former name or former address, if changed since last report)

Set out all relevant information relating to material change(s) in the company.

At a meeting of the Board of Directors held on 31st August 2016, it was resolved that:

Ms. Kelva Merchant be removed as Corporate Secretary of The Bank of Nevis Limited (BON) and Mrs. Cindy Herbert be appointed in her stead, effective 31st August 2016.

SIGNATURES

A Director and the Chief Executive Officer or Corporate Secretary shall sign the Disclosure of Material Information Report on behalf of the company. By so doing each certifies that he has made diligent efforts to verify the material accuracy and completeness of the information herein contained.

Name of Chief Executive Officer/Corporate
Secretary:

Name of Director:

L. EVERETTE MARTIN

Signature

9TH SEPTEMBER 2016

Date

KEVIN HUGGINS

Signature

9TH SEPTEMBER 2016

Date

BIOGRAPHICAL DATA FORMS

EXECUTIVE OFFICERS AND OTHER KEY PERSONNEL OF THE COMPANY

Name: __CINDY HERBERT__

Position: GENERAL COUNSEL &
CORPORATE SECRETARY

Age: __33__

Mailing Address: ____RAMSBURY SITE, CHARLESTOWN, NEVIS____

Telephone No.: 1-869-469-5564

List jobs held during past five years (including names of employers and dates of employment).
Give brief description of **current** responsibilities.

JHT LAW FIRM- JULY 2011 TO JULY 2016

THE BANK OF NEVIS LIMITED- AUGUST 2016 TO PRESENT

CURRENT RESPONSIBILITIES

PREPARING & VETTING CONTRACTS, DEEDS, MORTGAGES AND OTHER LEGAL DOCUMENTS

PROVISION OF CORPORATE SECRETARIAL SERVICES

PROVIDING LEGAL ADVICE

CIVIL LITIGATION- DEBT COLLECTION & OTHER RELATED MATTERS

Education (degrees or other academic qualifications, schools attended, and dates):

MASTERS OF LAW- LLM- UNIVERSITY OF LONDON DISTANCE- 2015

POST GRADUATE DIPLOMA-LAW- UNIVERSITY OF LONDON DISTANCE- 2014

POST GRADUATE CERTIFICATE-LAW- UNIVERSITY OF LONDON DISTANCE-2013

LEGAL EDUCATION CERTIFICATE- LAW- HUGH WOODING LAW SCHOOL- 2008

BACHELORS OF LAW- UNIVERSITY OF THE WEST INDIES- 2006

Also a Director of the company ☐ Yes ☒ No

If retained on a part time basis, indicate amount of time to be spent dealing with company matters:

N/A

Use additional sheets if necessary.